

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

M I N U T E S

**REGULAR OPEN SCHOOL BOARD MEETING
SCHOOL BOARD OFFICE**

Tuesday, February 14, 2017- 7:00 P.M.

Trustees Present: T. Last, J. Beil, J. Horne (via teleconference), T-L. Huddleston, B. Kuntz

Staff Present: S. Jones, K. Minette, C. McIntyre, A. Samoil, K. Gomez

Regrets: L. Sanchez

Chair Tina Last acknowledged that the meeting is being held on traditional Ts'msyen territory, noted that Trustee Horne was attending via teleconference and advised that Trustee Sanchez had sent her regrets. The meeting was called to order at 7:00 p.m.

1. Adoption of Agenda

Motion 20170214-1.1a

Huddleston "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the agenda be approved as amended."

Carried

Chair Last asked that item 5.1.4 – North Coast Regional District Land Use Plan be added to the agenda.

2. Presentation(s):

2.1 Coding – Conrad School, Jit Khaira

The Superintendent introduced Conrad Street Elementary School Principal Kerri Levelton, Vice-Principal Jit Khaira and students Hailey Helin, Aiden Brown, Tyson Tran, Alexis Hill, Kevin Phan and Ava Coveyduck-Edwards. Mr. Khaira described the independent study group at the school. Students in attendance helped trustees and staff with a demonstration of coding.

3. Approval of the Minutes of the

3.1 Open Board Meeting held January 10, 2017

Motion 20170214-3.1a

Huddleston "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the minutes of the open Board meeting held
January 10, 2017 be approved as presented."

Carried

4. Necessity of Closed Meeting and Agenda

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held January 10, 2017
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items

- 4.8 Old Business
- 4.9 Items for Release

Motion 20170214-4.1a

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the closed meeting be held and that agenda
items 1 through 9 be approved."

Carried

5. Correspondence

- 5.1 Addressed to the Board
 - 5.1.1 MOU No. 17
 - 5.1.1.1 Ministry of Education, January 11, 2017

Motion 20170214-5.1.1a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the letter from the Ministry of Education be
received and filed."

Carried

- 5.1.2 Regional Meeting
 - 5.1.2.1 Ministry of Education, January 11, 2017

Motion 20170214-5.1.2a

Beil "Be it resolved by the Board of Education of School District No. 52
Huddlestone (Prince Rupert) that the letter from the Ministry of Education be
received and filed."

Carried

- 5.1.3 Traffic Light
 - 5.1.3.1 Minister of Transportation and Infrastructure,
February 3, 2017

Motion 20170214-5.1.3a

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the Board share the letter from the Minister of
Transportation and Infrastructure with the District Parent Advisory
Council."

Carried

Trustees discussed ways to share the progress on this initiative with
parents and the community.

- 5.1.4 North Coast Regional District Land Use Plan
 - 5.1.4.1 North Coast Regional District, February 1, 2017

Motion 20170214-5.1.4a

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the letter from the North Coast Regional
District be received and filed."

Carried

The Secretary-Treasurer explained that this land use plan addresses Areas
"A" and "C" of the North Coast Regional District, excluding Aboriginal
communities, Port Edward and Prince Rupert. There is no reference to
education in the plan.

- 5.2 Copied to the Board
 - 5.2.1 Funding
 - 5.2.1.1 School District No. 19, December 16, 2016
 - 5.2.1.2 School District No. 27, December 19, 2016

Motion 20170110-5.2.1a

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letters from School District Nos. 19 and 27 be received and filed."	Carried
Huddleston		

- 5.2.2 Rural Education
 - 5.2.2.1 School District No. 5, January 5, 2017

Motion 20170214-5.2.2a

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letter from School District No. 5 be received and filed."	Carried
Kuntz		

Trustee Horne reported on his attendance at the regional meeting in Terrace with the Director of Instruction – Information Technology.

6. Superintendent of Schools' Report

- 6.1 For Board Information:
 - 6.1.1 Field Trips

Motion 20170214-6.1.1a

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the proposed field trip to San Diego be approved."	Carried
Kuntz		

The Superintendent presented the Board with the list of approved field trips. The Board was asked to approve a proposed field trip to San Diego. The Superintendent answered questions from the Board.

- 6.1.2 Enrolment

The Director, Human Resources reported that the district's enrolment at January 31, 2017 was 1,963.
- 6.1.3 Upcoming Projects/Learning

The Superintendent reported that workshops with Carole Fullerton have been completed. Teachers gathered today to work on implementation of the new curriculum.

- 6.1.4 School Fees and Deposits

Motion 20170214-6.1.4a

Kuntz	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Schedule of School Fees and Deposits for 2017-18 be approved."	Carried
Beil		

The Superintendent presented the list of proposed school fees and deposits for 2017-18.

6.1.5 Calendar

Motion 20170214-6.1.5a

Huddlestone "Be it resolved by the Board of Education of School District
Horne No. 52 (Prince Rupert) that Board delay the decision on the
calendar to a special meeting in the last week of March."

Defeated

The Superintendent reported on the feedback received on the proposed school calendars for 2017-18.

Trustee Huddlestone proposed waiting until after the Spring Break to make the decision. The 2 week Spring Break this year was intended as a trial.

Trustees discussed the very short time frame between the Spring Break and the special meeting, which would limit the ability of staff to do proper due diligence.

Trustees expressed their belief that the community strongly prefers the 2 week Spring Break, and discussed the positive impact a 2 week Spring Break would have on recruitment and retention.

Motion 20170214-6.1.5b

Kuntz "Be it resolved by the Board of Education of School District
Beil No. 52 (Prince Rupert) that the school calendar with a two-week
Spring Break be approved, contingent on the approval of that
calendar by the Prince Rupert District Teachers Union."

Carried

6.1.6 Information Technology Report

The Superintendent presented the Information Technology Report for January 2017. The Director of Instruction – Information Technology answered questions from trustees.

6.1.7 BCTECH Summit Youth Innovation Day

The Superintendent advised the event will occur over Spring Break. Funding will allow 10 secondary students to attend. The District Career Coordinator, Mr. Sebastien Paquet, has been chosen as a speaker at the event.

6.1.8 Power of Ideas

The Superintendent encouraged everyone to attend the Power of Ideas presentation at Charles Hays Secondary School.

6.1.9 Other

The Superintendent reported that the district signed the Local Education Services Agreement with the Gitga'at First Nation yesterday for the operation of the Hartley Bay school.

7. **Secretary-Treasurer's Report**

7.1 Expenditure Statement

The Secretary Treasurer presented the Expenditure Statement for January 2017. The budget column reflects the Amended Annual Budget.

7.2 Operations Department Report

The Secretary Treasurer presented the Operations Department Report for January 2017.

8. **Committee Reports**

8.1 Finance & Building Committee

(Trustees Beil, Huddleston, Sanchez)

8.1.1 StrongStart Lease

8.1.1.1 Bylaw 2016-17-01

Motion 20170214-8.1.1a

Kuntz "Be it resolved by the Board of Education of School District

Huddleston No. 52 (Prince Rupert) that all three readings of Lease of

Property Bylaws No. 2016-17-01 be read at the same meeting."

Carried

Unanimously

LEASE OF PROPERTY BYLAW NO. 2016-17-01

WHEREAS the Board may exercise a power with respect to the lease of property or an interest in property only by bylaw;

AND WHEREAS the Board of Education of School District No. 52 (Prince Rupert) (the "Board"), requires premises for an outreach StrongStart program;

NOW THEREFORE be and it is hereby resolved that the Board grant a lease of a portion of the lands and building generally known as "Rupert Square" situated on 2nd Avenue West, Prince Rupert BC (the "Shopping Centre");

For a term of five years ending June 30, 2018 at the rent and on the terms set forth in the draft lease provided to members of the Board with such minor amendments as are satisfactory of the Secretary-Treasurer of the Board, and that the Chair and Secretary-Treasurer of the Board executive the lease on behalf of the Board.

This bylaw may be cited as "School District No. 52 (Prince Rupert) Lease of Property Bylaw No. 2016-17-01."

Motion 20170214-8.1.1b

Beil "Be it resolved by the Board of Education of School District No. 52

Huddleston (Prince Rupert) that Lease of Property Bylaw No. 2016-17-01 be read

a first time the 14th day of February, 2017."

Carried

Motion 20170214-8.1.1c

Beil "Be it resolved by the Board of Education of School District No. 52

Huddleston (Prince Rupert) that Lease of Property Bylaw No. 2016-17-01 be read

a second time the 14th day of February, 2017."

Carried

Motion 20170214-8.1.1d

Beil "Be it resolved by the Board of Education of School District No. 52
Huddlestone (Prince Rupert) that Lease of Property Bylaw No. 2016-17-01 be read
a third time, finally passed and adopted on the 14th day of February,
2017."

Carried

8.1.2 PRMS Update

Motion 20170214-8.1.2a

Huddlestone "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the Chair write a letter to the Minister of
Education requesting the approval of the capital funds for the
replacement of Prince Rupert Middle School."

Carried

The Secretary-Treasurer advised that the district is waiting the Minister's formal decision on the capital budget, with the replacement of Prince Rupert Middle School being the highest priority of the Board.

- 8.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**
Trustee Huddlestone (on behalf of Trustee Sanchez) reported on the meeting of the small frame committee. The time frame for completion of the Framework was outlined.
- 8.3 Provincial Council **(Trustee Horne)**
Trustee Horne advised that the Provincial Council meeting will take place this weekend. The Council will consider a proposed increase to the BCSTA budget and 4 motions.
- 8.3.1 Deadline for submission of Substantive Motions to the BCSTA AGM
Trustee Horne reminded the Board of the February 19th deadline for motions to the BCSTA AGM. March 21 is the deadline for submission of nominations for president, vice-president and directors.
- 8.4 Aboriginal Education Council **(Trustees Huddlestone, Sanchez)**
Trustee Huddlestone reported on the January 30, 2017 meeting of the Aboriginal Education Council which included a review of the draft strategic plan.
- 8.5 Policy Committee **(Trustees Kuntz, Horne)**
- 8.5.1 January 30, 2017 Meeting Minutes
Trustee Kuntz presented the minutes of the January 30, 2017 meeting of the committee.
- 8.5.2 Policies for Review
- 8.5.2.1 1350 Student Medications Policy
 - 8.5.2.2 1430 District Discipline Committee Policy
 - 8.5.2.3 3350 Acceptable Use of Technology Policy

Motion 20170214-8.5.2a

Kuntz "Be it resolved by the Board of Education of School District
Beil No. 52 (Prince Rupert) that the Student Medications, District
 Discipline Committee and the Acceptable Use of Technology
 policies be sent to the district's partner groups for their input." **Carried**

Trustee Kuntz advised that the Policy Committee recommended the Board send these three policies to partner groups for their review.

- 8.5.3 Policies for Approval
 - 8.5.3.1 2360 Employee Conduct and Political Activities Policy
 - 8.5.3.2 6610 Making Policy
 - 8.5.3.3 6710 Records Management Policy

Motion 20170214-8.5.3a

Kuntz "Be it resolved by the Board of Education of School District
Beil No. 52 (Prince Rupert) that the Employee Conduct and Political
 Activities, Making Policy and the Records Management policies
 be approved." **Carried**

Trustee Kuntz advised that the Policy Committee recommended the Board approve these three policies.

- 8.5.4 Policies to Delete
 - 8.5.4.1 Student Program Options Policy

Motion 20170214-8.5.4a

Kuntz "Be it resolved by the Board of Education of School District
Beil No. 52 (Prince Rupert) that the Student Program Options Policy
 be deleted." **Carried**

Trustee Kuntz advised that the Policy Committee recommended the Board delete this policy.

- 8.6 District Technology Steering Committee **(Trustee Horne)**
 - 8.6.1 January 25, 2017 Minutes
Trustee Horne presented the January 25, 2017 minutes.

9. Old Business

- 9.1 Rural Education Enhancement Fund
Trustee Beil reported that Port Edward Community School is not eligible for funding from the Rural Education Enhancement Fund as the school is not owned by the Board.

10. **New Business**

10.1 PRMS PAC Meeting

The Chair described concerns about the role of a trustee as a liaison to school PAC meetings. Trustees are invited guests at the meeting. Trustees can use the media release to provide information to the PAC. PAC members can also ask the trustee for further information. If a trustee does not know the answer to a question, the trustee can forward the request to staff.

Trustees should not be put on the hot seat or feel under attack at a meeting. If a trustee feels like they are being put on the hot seat, they should advise that they are not comfortable and leave the meeting.

10.2 Healthy Community Integration Committee Meeting

Motion 20170214-10.2a

Huddlestone	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Chair write a letter indicating the district will no longer participate in the Healthy Community Integration Committee, but is prepared to participate in the future if the committee looks at the needs of children and youth."
Kuntz	

Carried

Trustee Huddlestone advised a meeting was held to work on a strategic plan for the committee. The plan will no longer focus on children and youth, and instead will focus on seniors' health. There will be a focus on smoking cessation.

Trustees discussed limiting the Board's participation on the committee now that the committee is no longer focusing on children and youth.

11. **Information Items**

11.1 February 1 – 17, 2017 K-Registration

Chair Last noted the dates for Kindergarten Registration.

11.2 February 1 to 28, 2017 Cross Boundary

Chair Last noted that Cross Boundary applications for 2017-18 are accepted during the month of February.

11.3 February 13, 2017, Family Day

Chair Last expressed her hope that everyone enjoyed the Family Day statutory holiday.

11.4 February 13, 2017, Hartley Bay LESA signing

Chair Last noted the Board attended the signing of the Local Education Services Agreement with the Gitga'at First Nation.

11.5 March 7, 2017 Board Meeting

Chair Last noted the next regularly scheduled Board Meeting is March 7, 2017.

11.6 March 9, 2017 Annual Budget Consultation Meeting

Chair Last reminded the Board of the upcoming ABC Meeting at 7:00pm in the Multi-Purpose Room at Charles Hays Secondary School.

11.7 March 13 to March 24, 2017, Spring Break
Chair Last advised of the dates for the upcoming two week Spring Break.

February 25, 2017 the Literacy Fair will be held at the Rupert Square Mall.

12. **10 Minute Question and Answer Period**

Q: What are the recruitment and retention problems for this year?

A: Recruitment and retention will impact all rural districts as there are now many new jobs available in urban areas. School District No. 52 hired teachers with the priority measures funding from the TTOC list. More teachers will be required in September and there are no qualified teachers remaining on the TTOC list.

Q: Are there any impact on students now?

A: Not yet, as we have hired teachers.

Q: The Fraser Institute recently released their ranking of schools. Does the district have any comments?

A: The district does not look at the Fraser Institute rankings. They do not accurately measure results in small districts with small populations.

Q: Will the district look in other provinces for recruiting?

A: Yes

Q: Will the district consider a policy for sanctuary schools? It would be good to be a leader.

A: The district has not yet considered a policy for sanctuary schools. It has not been an issue in our district.

Q: Did you know having non-certified teachers is not new?

A: Yes, we remember those times.

Q: Did you know education assistants can also provide a lot of support?

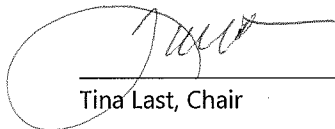
A: Yes, they can.

13. **Adjournment**

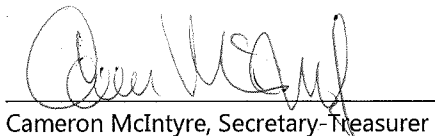
Motion 20170214-13.1a

Beil "Be it resolved by the Board of Education of School District
Huddleston No. 52 (Prince Rupert) that the meeting be adjourned at 8:45 p.m."

Carried



Tina Last, Chair



Cameron McIntyre, Secretary-Treasurer

