

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

**REGULAR OPEN SCHOOL BOARD MEETING
SCHOOL BOARD OFFICE**

Tuesday, February 10, 2015 - 7:00 P.M.

Trustees Present: T. Last, J. Beil, J. Carlick-Pearson, J. Horne, T-L. Huddleston, B. Kuntz, L. Sanchez

Staff Present: S. Jones, C. McIntyre, K. Minette, A. Samoil

Regrets: K. Gomez

Chair Tina Last acknowledged that the meeting is taking place on Ts'msyen territory, and called the meeting to order at 7:00 p.m. Chair Last advised that the Director of Human Resources, Kathy Gomez, sent her regrets.

1. Adoption of Agenda

Motion 20150210-1.0

Huddleston "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Beil the agenda be approved as presented." **Carried**

2. Presentation(s):

2.1 Aboriginal Education Partnership Agreement Annual Report, Aboriginal Education

The Superintendent introduced the District Principal, Aboriginal Education and asked her to present the Aboriginal Education Partnership Agreement Annual Report for 2013-14.

The District Principal, Aboriginal Education, Roberta Edzerza and district Aboriginal elementary program resource teacher Tina Demings distributed copies of the draft annual report, presented highlights of the report to the trustees and answered questions.

3. Approval of the Minutes of the Open Board Meeting held January 13, 2015

Motion 20150210-3.0

Huddleston "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Carlick-Pearson the minutes of the open Board meeting held January 13, 2015 be approved as presented." **Carried**

4. Necessity of Closed Meeting and Agenda

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held January 13, 2015
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

Motion 20150210-4.0

Sanchez "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz a closed meeting be held and that agenda items 1 through 9 be approved." **Carried**

5. **Correspondence**

5.1 Addressed to the Board

5.1.1 Letter of Support

5.1.1.1 Prince Rupert Aboriginal Community Services Society,
January 15, 2015

Motion 20150210-5.1.1.1

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Huddleston the letter from the Prince Rupert Aboriginal Community Services Society be received
and filed." **Carried**

The Secretary-Treasurer advised that the Prince Rupert Aboriginal Community Services Society sent an email on Friday indicating that they have put on hold their plans to pursue a grant.

5.2 Copied to the Board

5.2.1 Compensation

5.2.1.1 School District No. 35, January 8, 2015

5.2.1.2 School District No. 10, January 20, 2015

Motion 20150210-5.2.1

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the letters from School Districts No. 35 and No. 10 be received and filed." **Carried**

5.2.2 Governance

5.2.2.1 BCSTA, January 15, 2015

Motion 20150210-5.2.2

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Carlick-Pearson the letter from the BCSTA be received and filed." **Carried**

5.2.3 Shared Services

5.2.3.1 BCSTA, January 21, 2015

Motion 20150210-5.2.3

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Beil the letter from the BCSTA be received and filed." **Carried**

In response to questions, the Secretary-Treasurer provided trustees with details of the proposed shared service for legal costs associated with human resources and labour relations matters.

5.2.4 Adult Student Funding

5.2.4.1 School District No. 61, January 22, 2015

Motion 20150210-5.2.4

Huddleston "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Horne the letter from School District No. 61 be received and filed." **Carried**

The Superintendent advised that the district does not have adult students returning after graduation. The college provides this upgrading in Prince Rupert.

- 5.2.5 Funding Protection
 - 5.2.5.1 School District No. 62, January 21, 2015

Motion 20150210-5.2.5

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Horne the letter from School District No. 62 be received and filed." **Carried**

- 5.2.6 Operating Grants
 - 5.2.6.1 School District No. 38, January 26, 2015

Motion 20150210-5.2.6

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz the letter from School District No. 38 be received and filed." **Carried**

6. Superintendent of Schools' Report

6.1 For Board Information:

6.1.1 Field Trips
The Superintendent advised the Board of the approved field trips.

6.1.2 Enrolment
The Superintendent advised that enrolment at January 31, 2015 was 2,068 students. This was a small increase from December's enrolment.

6.1.3 Upcoming Learning Opportunities
The Superintendent reported on recent and planned learning opportunities.

6.1.4 Administrative Assistants and Department Heads

Motion 20150210-6.1.4

Kuntz "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Huddleston the updated list of Administrative Assistants, Team Leaders and Department Heads be approved." **Carried**

The Superintendent distributed an updated list of Administrative Assistant, Team Leader and Department Head positions.

6.1.5 School Calendar

Motion 20150210-6.1.5

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Horne the 2015/2016 school calendar be distributed for partner comments." **Carried**

The Superintendent presented the proposed calendar for the 2015/2016 school year, which needs to be sent out for consultation for a month.

6.1.6 Other

The Superintendent advised that the proposed Hockey Academy at PRMS is a Ministry approved course. 41 parents have put down a deposit. The Superintendent and the Director of Instruction answered a number of questions from trustees.

The Superintendent informed the Board of plans to offer the Intro to Trades program for grade 10 students at CHSS. It provides exposure to 7 or 8 trades,

and also covers English, Social Studies and Planning in that semester.

CHSS offered Advanced Placement (AP) Physics to grade 11 and 12 students this year, and it was highly successful. Enrolment was very good. Next year the school may offer AP Chemistry.

February 25 is pink shirt day for anti-bullying.

7. **Secretary-Treasurer's Report**

7.1 Expenditure Statement

The Secretary Treasurer presented the Expenditure Report for January 2015.

7.2 Operations Department Report

The Secretary Treasurer presented the Operations Department Report for January 2015. In response to a question, the Secretary-Treasurer confirmed that the district is now able to access Provincial pricing on vehicles.

7.3 Information Technology Report

The Secretary Treasurer presented the Information Technology Department Report for January 2015.

7.4 Appointment of Auditors

Motion 20150210-7.4

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Horne Carlyle, Shepherd & Co. be appointed the district's auditors for the 2015-16 fiscal year."
Carried

The Secretary-Treasurer reported that two bids were received for the appointment as the district's auditors. Staff have compared the bids and are recommending the reappointment of the district's current auditors, Carlyle, Shepherd & Co.

8. **Committee Reports**

8.1 Finance & Building Committee

8.1.1 2014-15 Amended Annual Budget

Motion 20150210-8.1.1.1

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
Kuntz all three readings of the School District No. 52 (Prince Rupert) Amended Annual Budget Bylaw for fiscal year 2014/2015 be read at the same meeting."
Carried

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 52 (PRINCE RUPERT) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2014/2015 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act* respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 52 (Prince Rupert) Amended Annual Budget Bylaw for fiscal year 2014/15.

3. The attached Statement 2 showing the estimated revenue and expense for the 2014/2015 fiscal year and the total budget bylaw amount of \$29,322,552 for the 2014/2015 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2014/2015.

Motion 20150210-8.1.1.2

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
 Huddlestone the School District No. 52 (Prince Rupert) Amended Annual Budget Bylaw for fiscal year 2014-15 be read a first time the 10th day of February 2015." **Carried**

Motion 20150210-8.1.1.3

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
 Huddlestone the School District No. 52 (Prince Rupert) Amended Annual Budget Bylaw for fiscal year 2014/15 be read a second time the 10th day of February 2015." **Carried**

Motion 20150210-8.1.1.4

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that
 Huddlestone the School District No. 52 (Prince Rupert) Amended Annual Budget Bylaw for fiscal year 2014/15 be read a third time, finally passed and adopted the 10th day of February 2015." **Carried**

Trustee Beil reported that the wood shop dust collector is now in operation.

The Secretary-Treasurer advised that the Westview Childcare Centre is now opening for a few hours on Saturday.

- 8.2 District Improvement Team Report
 The District Improvement Team is discussing a meeting later in February or in March.

- 8.3 Provincial Council Report
 - 8.3.1 Substantive Motions, deadline February 15, 2015
 - 8.3.2 BCSTA Director By-Election
 - 8.3.3 BCSTA Nomination

Trustees provided their input on the candidates for the BCSTA director by-election.

- 8.4 Aboriginal Education Report
 - 8.4.1 November 24, 2014 Minutes
 Trustee Huddlestone presented the minutes of the Aboriginal Education Council for November 24, 2014 and updated the Board on the recent meeting of the Council attended by both Trustee Huddlestone and Trustee Horne.

- 8.5 Policy Committee Report
 No items to report.

- 8.6 District Technology Committee Report
 No items to Report.

9. **Old Business**

9.1 BCPSEA AGM

Trustee Huddlestone advised that she attended the BCPSEA AGM on behalf of the Board. A motion was passed to direct the public administrator write a letter to the Minister asking for the BCPSEA Board to be reinstated.

10. **New Business**

None.

11. **Information Items**

11.1 Kindergarten Registration, February 2 – 13, 2015

Chair Last reminded everyone that kindergarten registration for next year continues until the end of the week.

11.2 Cross Boundary Applications, February 2 – 27, 2015

Chair Last reminded everyone that cross boundary applications for next year continue until February 27, 2015.

11.3 ABC Stakeholders Meeting, February 17, 2015

Chair Last advised that the next budget consultation meetings will occur next Tuesday at the Board Office, when partner groups are invited to make a presentation to the Board.

11.4 BCSTA Provincial Council and Committee, February 20-21, 2015

Chair Last advised that Trustee Carlick-Pearson and Trustee Huddlestone would attend on behalf of the Board.

11.5 Annual Budget Consultation Meeting, March 12, 2015

Chair Last advised that the final public budget consultation meeting will take place on Thursday, March 12, 2015.

11.6 BCSTA AGM, April 16-19, 2015

Chair Last reminded trustees that the BCSTA AGM will take place April 16-19, 2015. All trustees should confirm their travel plans with the Board Office.

11.7 Trustee Updates

Trustee Last – attended the CHSS production of Pirates of Penzance, it was amazing. Baby massage is offered at Roosevelt on Friday mornings.

Trustee Huddlestone – PRMS – Carnival took place. Basketball teams will travel to the zones competition. A Ukulele club has started. The science fair is taking place on Friday.

Healthy Community Integration Committee – A meeting was held on February 3. Several grant applications were approved and other applications were reviewed, including one application to reach out to at-risk youth in the Civic Centre.

Trustee Kuntz – Roosevelt – The next POPs is on February 19. Pineridge came over to meet Damen Bell-Holter, a visiting basketball player and an excellent role model. Carnival was a good event.

Sanchez – Conrad – attended PAC, with a new set of parents. This Friday is a fun day. Attended the Carole Fullerton workshop and it was awesome, demonstrating hands-on work for the students.

Beil – Port Ed – There is a breakfast program. The school had a fundraiser to buy animals for a family in Africa. The PAC bought new yoga mats with assistance from Walmart.

The Lester Centre is having a membership drive.

Horne – PCS – They are having regular TREC events, including skiing. Project space is now being used in the Civic Centre. Pot Luck on February 27th at noon.

CHSS – The school will be introducing Mosaic for Grade 9 – to check out all of the programs. The entrepreneurship program is being aligned with NWCC for dual-credit. There are 100 students in the breakfast program each day.

Carlick-Pearson – Pineridge – Parents are very motivated and connected with their staff. The PAC has decreased in numbers (parents moved on to PRMS) so they need to recruit more. Helping with the basketball program.

12. **10 Minute Question and Answer Period**

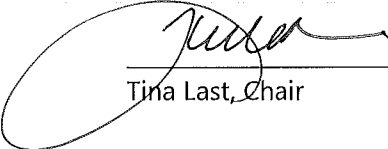
- Q. Looking at the calendar, are the Spring Break days fixed?
A. The dates reflect the requirements set out in the teacher collective agreement.
- Q. Will the move towards shared service lead to the amalgamation of school districts?
A. That question has been raised by trustees, as they are aware of the concern.
- Q. Will the district participate in the bed bug forum? Could the district promote the event?
A. The event will be put on the district website.
- Q. When will the full District Improvement Team meet – it has been more than 2 years.
A. There was a meeting in May last year.
- Q. AP Chemistry, Physics and Biology classes were offered at PRSS.
A. It is an excellent program.

13. **Adjournment**

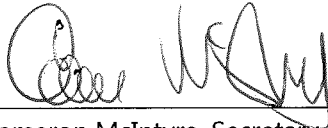
Motion 20150210-13.1

Huddlestone "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that Carlick-Pearson the meeting be adjourned at 8:36 pm."

Carried



Tina Last, Chair



Cameron McIntyre, Secretary-Treasurer

