

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

**REGULAR OPEN SCHOOL BOARD MEETING
SCHOOL BOARD OFFICE**

Tuesday, December 13, 2016 - 7:00 P.M.

Trustees Present: T. Last, J. Beil, J. Horne, T-L. Huddleston (by teleconference), B. Kuntz, L. Sanchez

Staff Present: K. Minette, C. McIntyre, J. Wittig

Regrets: S. Jones, A. Samoil

Secretary-Treasurer Cam McIntyre acknowledged that the meeting is being held on Ts'msyen territory, welcomed everyone to the last Board meeting before Christmas and called the meeting to order at 7:00 p.m. Trustee Huddleston is attending by teleconference, and the Superintendent and the Director of Instruction, Information Technology have sent their regrets. In accordance with Bylaw #1, the procedural bylaw, the Secretary-Treasurer is the chair of the meeting until the Board elects a chair.

1. Adoption of Agenda

Motion 20161108-1.1a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the agenda be approved as amended."

Carried

The Secretary-Treasurer asked for items 9.5.1 and 11.1 to be removed from the agenda, and item 10.3 – Call from the Ministry of Transportation to be added to the agenda.

2. Presentation(s):

2.1 CHSS Christmas Wreaths

The Assistant Superintendent introduced teacher Melissa Bishop and student London Cloutier from Charles Hays Secondary School. They spoke about the CHSS Greenhouse project and the Christmas Wreaths created by the students as a fundraiser. Over 15 of about 25 wreaths have been sold. The money is used for seeds and other supplies.

Samples of radish, kale and spinach plants were shown the trustees. The instruction provided to the students in planting and caring for the plants was explained. Carrots were pulled from the garden and garlic is now growing in the outdoor beds.

Many students really enjoy the opportunity to work in the greenhouse, and the produce is used in the food program.

3. Elections

3.1 Election of Board Chair

The Secretary-Treasurer called for nominations for the position of Board Chair.

Name	Nominated by
Last	Beil

No other nominations were received after three calls, and Trustee Last was elected Chair by acclamation.

Trustee Last assumed the Chair.

3.2 Election of other officers:

3.2.1 Election of Vice Chair

The Chair called for nominations for the position of Vice-Chair.

Name	Nominated by
Beil	Huddlestone

No other nominations were received after three calls, and Trustee Beil was elected Vice-Chair by acclamation.

3.2.2 Election of BCSTA Provincial Council Member

The Chair called for nominations for the position of BCSTA Provincial Council Member.

Name	Nominated by
Horne	Kuntz

No other nominations were received after three calls, and Trustee Horne was elected BCSTA Provincial Council Member by acclamation.

3.2.3 Election of BCSTA Provincial Council Alternate

The Chair called for nominations for the position of BCSTA Provincial Council Alternate.

Name	Nominated by
Sanchez	Beil

No other nominations were received after three calls, and Trustee Sanchez was elected BCSTA Provincial Council Alternate by acclamation.

3.2.4 Election of Bargaining Representative Council Member

The Chair called for nominations for the position of Bargaining Representative Council Member.

Name	Nominated by
Huddlestone	Beil

No other nominations were received after three calls, and Trustee Huddlestone was elected Bargaining Representative Council Member by acclamation.

- 3.2.5 Election of Bargaining Representative Council Alternate
The Chair called for nominations for the position of Alternate Bargaining Representative Council Member.

Name	Nominated by
Sanchez	Kuntz

No other nominations were received after three calls, and Trustee Sanchez was elected Alternate Bargaining Representative Council Member by acclamation.

- 3.3 Appointment to Schools and Committees
The Chair distributed to Trustees a list of available appointments. Trustees were asked to complete the form and submit them to the Chair. Trustees will be contacted to advise them of their appointments.

4. **Approval of the Minutes of the**

- 4.1 Open Board Meeting held November 8, 2016

Motion 20161213-4.1a

Beil	"Be it resolved by the Board of Education of School District No. 52	
Horne	(Prince Rupert) that the minutes of the open Board meeting held	
	November 8, 2016 be approved as presented."	Carried

5. **Necessity of Closed Meeting and Agenda**

- 5.1 Approval of Agenda
- 5.2 Approval of Minutes of the In-Camera Meetings held November 8, 2016 and November 28, 2016
- 5.3 Human Resources Report
- 5.4 Secretary-Treasurer's Report
- 5.5 Other
- 5.6 Legal Items
- 5.7 Information Items
- 5.8 Old Business
- 5.9 Items for Release

Motion 20161213-5.1a

Kuntz	"Be it resolved by the Board of Education of School District No. 52	
Sanchez	(Prince Rupert) that the closed meetings be held and that agenda	
	items 1 through 9 be approved."	Carried

6. **Correspondence**

- 6.1 Addressed to the Board
 - 6.1.1 Timing of Funding Announcement
 - 6.1.1.1 Ministry of Education, November 14, 2016

Motion 20161213-6.1.1a

Horne	"Be it resolved by the Board of Education of School District No. 52	
Beil	(Prince Rupert) that the letter from the Minister of Education be	
	received and filed."	Carried

6.1.2 Rural Education Enhancement Fund
6.1.2.1 Ministry of Education, November 22, 2016

Motion 20161213-6.1.2a

Horne "Be it resolved by the Board of Education of School District
Kuntz No. 52 (Prince Rupert) that the letter from the Ministry of
Education be received and filed." **Withdrawn**

Motion 20161213-6.1.2b

Horne "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the Finance and Building Committee be
delegated to approve a submission to the review of rural
education practices and rural education funding." **Carried**

Trustees discussed the importance of participating in the review of rural schools to reflect the needs of School District No. 52.

6.2 Copied to the Board

6.2.1 English Language Learning

6.2.1.1 School District No. 43, November 4, 2016

Motion 20161213-6.2.1a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the letter from School District No. 43 be
received and filed." **Carried**

6.2.2 Vancouver School Board

6.2.2.1 School District No. 41, October 31, 2016

6.2.2.2 School District No. 5, November 8, 2016

6.2.2.3 School District No. 42, November 21, 2016

6.2.2.4 School District No. 67, November 21, 2016

Motion 20161213-6.2.2a

Horne "Be it resolved by the Board of Education of School District No. 52
Huddlestone (Prince Rupert) that the letters regarding the Vancouver School
Board be received and filed." **Carried**

6.2.3 Trustee By-Elections

6.2.3.1 School District No. 27, November 15, 2016

6.2.3.2 School District No. 69, November 25, 2016

Motion 20161213-6.2.3a

Beil "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the letters regarding Trustee By-Elections be
received and filed." **Carried**

6.2.4 Funding

6.2.4.1 School District No. 19, November 9, 2016

Motion 20161213-6.2.4a

Kuntz "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the letter from School District No. 19 be
received and filed." **Carried**

- 6.2.5 Curriculum
 - 6.2.5.1 School District No. 23, November 17, 2016

Motion 20161213-6.2.5a
 Horne "Be it resolved by the Board of Education of School District No. 52
 Beil (Prince Rupert) that the letter from School District No. 23 be
 received and filed." **Carried**

- 6.2.6 Condolences
 - 6.2.6.1 School District No. 61, November 29, 2016

Motion 201611213-6.2.6a
 Kuntz "Be it resolved by the Board of Education of School District No. 52
 Sanchez (Prince Rupert) that the letter from School District No. 61 be
 received and filed." **Carried**

7. Superintendent of Schools' Report

7.1 For Board Information:

7.1.1 Field Trips

The Assistant Superintendent presented the Board with the list of approved field trips.

7.1.2 Enrolment

The Director, Human Resources reported that the district's enrolment at December 7, 2016 is 1980, a decrease from the November report.

7.1.3 Upcoming Projects/Learning

The Assistant Superintendent advised that Shelley Moore will meet with teachers K-7 in grade groupings. Thursday, January 5, 2017 from 6 to 8 pm there will be a session for parents at the Charles Hays Secondary School Multi-Purpose Room. Shelley Moore's focus is on inclusion.

7.1.4 Grad Years Curriculum Implementation Adjustment

The Assistant Superintendent advised the Board that the date of implementation for the grade 10-12 curriculum has been deferred for one year in response to requests from many districts and from BCSTA. Trials of the new curriculum will continue next year. Work is continuing on an update of assessment practices under the new curriculum.

7.1.5 Information Technology Report

The Assistant Superintendent presented the Information Technology Department report.

7.1.6 Other

In cooperation with the Port of Prince Rupert and Environment Canada, the District has agreed to temporarily accommodate an air quality testing station on the grounds of Pineridge Elementary School.

366 students in 5 schools across the district participated in the Hour of Code last week. Sebastien Paquet worked with teachers to organize the events. Prizes were available in each school and each student received a certificate.

The Programme for International Student Assessment (PISA), which is operated by the Organisation for Economic Co-operation and Development (OECD), recently released the results of their 2015 report. BC students are world leaders, improving results in 2015 from the 2012 report for all three areas tested – math, science and reading.

8. **Secretary-Treasurer's Report**

8.1 Expenditure Statement

The Secretary Treasurer presented the Expenditure Statement for November 2016.

8.2 Operations Department Report

The Secretary Treasurer presented the Operations Department Report for November 2016.

8.3 Proposed Dates for ABC

The Secretary-Treasurer presented the proposed dates for the Annual Budget Consultation process.

Motion 201611213-8.3.3a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the proposed dates for the Annual Budget
Consultation process be approved as presented."

Carried

9. **Committee Reports**

9.1 Finance & Building Committee **(Trustees Beil, Huddleston, Sanchez)**

Trustee Beil reported that the expenditure summary was reviewed at the meeting.

9.2 Framework for Enhancing Student Learning **(Trustees Huddleston, Sanchez)**

Trustee Sanchez advised that the meeting was well attended and the guiding principles were reviewed.

9.3 Provincial Council **(Trustee Horne)**

Trustee Horne advised that the next meeting is in February 2017. Motions are due by January 13, 2017.

9.4 Aboriginal Education Council **(Trustees Huddleston, Last)**

Trustee Huddleston reported on the November 10, 2016 meeting of the Aboriginal Education Council. Reconciliation was a major topic at the meeting and the Partnership Agreement was reviewed.

Motion 20161213-9.4a

Kuntz "Be it resolved by the Board of Education of School District
Huddleston No. 52 (Prince Rupert) that the District Principal, Aboriginal
Education be invited to speak to the Board in order to provide an
update on reconciliation."

Carried

Trustees discussed steps that may be taken to review the process for reconciliation and explore what action, if any, the Board could take to assist in this process.

- 9.5 Policy Committee **(Trustees Horne, Kuntz)**
 - 9.5.1 Policies for Approval
 - 9.5.1.1 2310 Protection of Students and Maintenance of Order
 - 9.5.1.2 3410 Security and Protection of Buildings
 - 9.5.1.3 3420 Video Surveillance

Motion 20161213-9.5.1a
Horne "Be it resolved by the Board of Education of School District
Kuntz No. 52 (Prince Rupert) that the Protection of Students &
Maintenance of Order, Security & Protection of Buildings, Video
Surveillance policies be approved." **Carried**

The Secretary-Treasurer reported that there was a minor correction made to one policy in response to a comment received.

- 9.6 District Technology Steering Committee **(Trustee Last)**
 - 9.6.1 November 23, 2016 Meeting Minutes
Chair Last presented the minutes of the November 23, 2016 meeting.

10. **Old Business**

- 10.1 Learning Forward Conference
Chair Last advised that trustees and many district employees attended the Learning Forward Conference last week. Trustees shared their experiences at the conference.
- 10.2 District Parent Advisory Council

Motion 20161213-10.2a
Horne "Be it resolved by the Board of Education of School District
Kuntz No. 52 (Prince Rupert) that an agenda item be added for the
District Parent Advisory Council to have a voice." **Defeated**

Trustee Horne reported on the recent meeting of the District Parent Advisory Council. The District Parent Advisory Council asked the Board to consider an agenda item to be added to hear parents' voice. Trustees noted the importance of the trustee liaisons to PAC and DPAC meetings to ensure that the parent voice is heard.

- 10.3 Call from Ministry of Transportation
Chair Last reported on two telephone calls she received from the Ministry of Transportation in response to the request for a controlled crosswalk on Park Avenue.

Trustees discussed how this information can be shared with the District Parent Advisory Council and other groups, and agreed that the Board representative to the District Parent Advisory Council could share this information.

11. **New Business**

None.

12. **Information Items**

12.1 December 19, 2016 to January 2, 2017 Winter Break

Chair Last advised of the dates for the upcoming winter break and wished everyone a happy holiday.

12.2 January 27, 2017, BCPSEA AGM

Chair Last advised that Trustee Huddleston would be attending the meeting.

13. **10 Minute Question and Answer Period**

Q: What is the Board doing to maintain warmth in Conrad during the boiler renovation?

A: Electric heaters have been provided, and some heaters are being left on overnight in response to the extended cold weather.

Q: How will the Board respond to the ruling of the Supreme Court?

A: This matter is with the Provincial parties.

Q: It is important to be pro-active to pursue Truth and Reconciliation, as it takes both parties to achieve reconciliation.

A: The Board is waiting for an appropriate time to talk about it.

Q: Who ensures adherence to the policies, in particular the Video Surveillance Policy?

A: The Director of Operations is the primary contact for the Video Surveillance Policy.

Q: Will the district begin work on the outcome from the Supreme Court now, as it will be difficult to find teachers in Prince Rupert?

A: This matter is with the Provincial parties.


14. **Adjournment**

Motion 20161213-14.1a

Beil "Be it resolved by the Board of Education of School District
Horne No. 52 (Prince Rupert) that the meeting be adjourned at 8:45 p.m."

Carried


Tina Last, Chair


Cameron McIntyre, Secretary/Treasurer