

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

M I N U T E S

**REGULAR OPEN SCHOOL BOARD MEETING
SCHOOL BOARD OFFICE**

Tuesday, November 14, 2017- 7:00 P.M.

Trustees Present: T. Last, J. Beil, J. Horne, T-L. Huddlestone (by teleconference), B. Kuntz,
L. Sanchez (by teleconference)

Staff Present: K. Minette, C. McIntyre, D. Carter

Regrets: A. Samoil

Chair Tina Last acknowledged that the meeting is being held on traditional Ts'msyen territory and advised that trustees Huddlestone and Sanchez were attending the meeting by teleconference. The meeting was called to order at 7:00 p.m.

1. Adoption of Agenda

Motion 20171114-1.0a

Horne "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the agenda be approved as presented."

Carried

2. Presentation(s): Science Literacy Week- Peter Scott

The Superintendent introduced vice-principal Peter Scott who introduced students Madison McKay, Lia Crump and Owen Davies. Mr. Scott is promoting Science Literacy through the activities that took place in partnership with scientists from UBC and other locations. Every school participated in the initiative which included the cube challenge; binary coding; extracting DNA from fruit; and bridge building. The supplies from these activities are available in schools for students to use throughout the year.

3. Approval of the Minutes of the

3.1 Open Board Meeting held October 10, 2017

Motion 20171114-3.1a

Horne "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the minutes of the open Board meeting held
October 10, 2017 be approved as presented."

Carried

4. Necessity of Closed Meeting and Agenda

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held October 10, 2017
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business

4.9 Items for Release

Motion 20171114-4.1a

Horne "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that the closed meeting be held and that agenda
items 1 through 9 be approved."

Carried

5. **Correspondence**

5.1 Addressed to the Board

5.1.1 Rural Education Enhancement Fund

5.1.1.1 Ministry of Education, October 12, 2017

Motion 20171114-5.1.1a

Horne "Be it resolved by the Board of Education of School District No. 52
Kuntz (Prince Rupert) that letters 5.1.1 through 5.2.1 be received and filed."

Carried

5.1.2 Select Standing Committee on Finance and Government Service

5.1.2.1 BCTF, October 6, 2017

5.1.3 Funding

5.1.3.1 Office of the Deputy Minister, October 31, 2017

5.1.3.2 Office of the Deputy Minister, November 8, 2017

5.2 Copied to the Board

5.2.1 Funding

5.2.1.1 BCSTA, October 5, 2017

6. **Superintendent of Schools' Report**

6.1 For Board Information:

6.1.1 Field Trips

Motion 20171114-6.1.1a

Beil "Be it resolved by the Board of Education of School District No. 52 (Prince
Horne Rupert) that the CHSS band trip to Edmonton be approved in principle."

Carried

The Superintendent presented the list of approved field trips. The Charles Hays Secondary School band program is proposing to go to Edmonton for their Spring band trip. In response to a question the Superintendent confirmed that fundraising will take place to support student costs.

6.1.2 Enrolment

The Superintendent reported that the district's enrolment at November 10, 2017 was 1,986 students.

6.1.3 Department Heads/Team Leaders

The Superintendent presented the list of Department Heads and Team Leaders.

6.1.4 Upcoming Projects/Learning

The Superintendent reported on professional learning opportunities planned for November 24. On December 18 & 19 Shelley Moore will be back in the district working with teachers on inclusion.

- 6.1.5 Implementation Update
The Superintendent reported that the Ministry has announced a deferral of the implementation of the grade 11 and 12 curriculum for one year.
- 6.1.6 Other
The Superintendent reported on activities in each of the schools and recent results of the secondary sports teams.

7. **Secretary-Treasurer's Report**

- 7.1 Expenditure Statement
The Secretary-Treasurer presented the Expenditure Statement for October 2017 and answered questions from trustees.
- 7.2 Information Technology Report
The Secretary-Treasurer presented the Information Technology Department Report for October, 2017.
- 7.3 Operations Department Report (p.22)
The Secretary-Treasurer presented the Operations Department Report for October, 2017.

8. **Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Beil, Huddleston, Sanchez)**
- 8.1.1 Approval of Auditors

Motion 20171114-8.1.1a		
Beil	"Be it resolved by the Board of Education of School District	
Horne	No. 52 (Prince Rupert) that Carlyle Shepherd & Co. be appointed as auditors for the year ended June 30, 2018.	Carried

Trustee Beil advised that the committee recommended the re-appointment of the auditors.

- 8.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**
Trustee Horne reported that student surveys have been completed and valuable information has been received by teachers.
- 8.3 Provincial Council **(Trustees Horne, Sanchez)**
- 8.3.1 October 2017 Meeting Synopsis
Trustee Horne presented the Synopsis from the October meeting of Provincial Council.
- 8.4 Aboriginal Education Council **(Trustees Huddleston, Sanchez)**
Trustee Huddleston advised there was a meeting in October.
- 8.5 Policy Committee **(Trustees Kuntz, Horne)**
- 8.5.1 November 2, 2017 Meeting Minutes
Trustee Horne presented minutes of the November 2, 2017 meeting of the Policy Committee.

8.5.2 Operating Surplus Review
The Secretary Treasurer provided a review of the district's operating surplus.

- 8.5.3 Policies for Review
- 8.5.3.1 7120 Travel and Subsistence Policy
 - 8.5.3.2 7210 Annual Budget Policy
 - 8.5.3.3 7215 Surplus Policy
 - 8.5.3.4 7410 Audit Services Policy

Motion 20171114-8.5.3a

Horne "Be it resolved by the Board of Education of School District
Kuntz No. 52 (Prince Rupert) that the Travel and Subsistence, Annual
Budget, and Surplus be sent to the district's partner groups for
their input."

Carried

Motion 20171114-8.5.3b

Horne "Be it resolved by the Board of Education of School District
Kuntz No. 52 (Prince Rupert) that the Audit Services Policy be sent to
the district's partner groups for their input."

Carried

Trustee Horne advised that changes were made to the Audit Services Policy in response to comments from a user group. The Committee recommended that this policy be sent with the other three policies to partner groups for their review.

- 8.5.4 Policies for Approval
- 8.5.4.1 None

8.6 District Technology Steering Committee **(Trustee Horne)**
Trustee Horne reported on a presentation from teachers Mike McDowall and Raymond Wong. Their "train the trainer" coding workshop is being shared with other teachers in the district.

9. **Old Business**

- 9.1 BCSTA Liaison Meeting, October 24, 2017
The Secretary-Treasurer reported on the Ministry of Education and BCSTA partner liaison meeting.
- 9.2 BCSTA Board Chairs Meeting, October 25, 2017
Chair Last advised that she was unable to attend the Board Chairs meeting.
- 9.3 BCPSEA Provincial Advisory Committee, November 1, 2017
Trustee Huddlestone reported that the meeting focussed on a return of an elected Board for BCPSEA.
- 9.4 BCPSEA Symposium, November 2-3, 2017
Trustee Huddlestone reported that it was a good learning event for trustees.

10. **New Business**
None.

11. **Information Items**

11.1 Remembrance Day, November 11, 2017
The Chair advised that she presented the Wreath at the Cenotaph on behalf of the district.

11.2 BCSTA Academy, November 23-25, 2017
The Chair reminded trustees of the Academy on November 23-25.

12. **10 Minute Question and Answer Period**

Q Did you know Teachers First is a web resource for teachers?

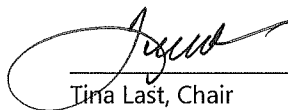
A Thank you.

13. **Adjournment**

Motion 20171114-13.1a

Horne "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the meeting be adjourned at 8:02 p.m."

Carried



Tina Last, Chair



Cameron McIntyre, Secretary/Treasurer

