

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING  
SCHOOL BOARD OFFICE**

**Tuesday, January 16, 2018- 7:00 P.M.**

Trustees Present: T. Last, J. Beil, J. Horne, T-L. Huddlestone, B. Kuntz

Regrets: L. Sanchez

Staff Present: K. Minette, C. McIntyre, D. Carter, A. Samoil

Chair Tina Last acknowledged that the meeting is being held on traditional Ts'msyen territory and welcomed everyone to the first Board meeting of 2018 which is the last year of the Board's term. The meeting was called to order at 7:00 p.m.

**1. Adoption of Agenda**

**Motion 20180116-1.0a**

Huddlestone "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that the agenda be approved as presented."

**Carried**

**2. Presentation(s):**

**2.1 Tannis Calder- Numeracy Project**

The Superintendent introduced Aboriginal and Math Helping Teacher Tannis Calder. Ms Calder introduced a numeracy lesson plan embedded with Aboriginal knowledge. For grades 3 to 5, patterns are a section of the math curriculum. Incorporating Aboriginal world views and ways of knowing were achieved through a lesson focused on cedar weaving.

**3. Approval of the Minutes of the**

**3.1 Open Board Meeting held**

**3.1.1 December 12, 2017**

**Motion 20180116-3.1a**

Kuntz "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the minutes of the open Board meeting held  
December 12, 2017 be approved as presented."

**Carried**

**4. Necessity of Closed Meeting and Agenda**

**4.1 Approval of Agenda**

**4.2 Approval of Minutes of the In-Camera Meeting held December 12, 2017**

**4.3 Human Resources Report**

**4.4 Secretary-Treasurer's Report**

**4.5 Other**

**4.6 Legal Items**

**4.7 Information Items**

- 4.8 Old Business
- 4.9 Items for Release

<b><u>Motion 20180116-4.1a</u></b>	
Huddleston	"Be it resolved by the Board of Education of School District No. 52
Kuntz	(Prince Rupert) that the closed meeting be held and that agenda items 1 through 9 be approved."
	<b><u>Carried</u></b>

5. **Correspondence**

- 5.1 Addressed to the Board
  - 5.1.1 PRDTU Position Page
    - 5.1.1.1 PRDTU, December 10, 2017

<b><u>Motion 20180116-5.1.1.1a</u></b>	
Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letter from the PRDTU be tabled until the meeting with the PRDTU on Thursday."
	<b><u>Carried</u></b>

Trustees discussed their meeting with PRDTU on Thursday, January 18 and postponing discussion of this document until after that meeting.

- 5.1.2 Live video feeds of monthly meetings
  - 5.1.2.1 PRDTU , December 15, 2017

<b><u>Motion 20180116-5.1.2.1a</u></b>	
Beil	"Be it resolved by the Board of Education of School District No. 52
Kuntz	(Prince Rupert) that the letter from the PRDTU be received and filed."
	<b><u>Withdrawn</u></b>

<b><u>Motion 20180116-5.1.2.1a</u></b>	
Beil	"Be it resolved by the Board of Education of School District No. 52
Horne	(Prince Rupert) that staff explore possibilities to broadcast Board meetings."
	<b><u>Carried</u></b>

The Secretary-Treasurer advised that previous discussions with the local service provider were unsuccessful. Trustee Horne remarked that the request may indicate a desire for the meetings to be broadcast.

- 5.2 Copied to the Board
  - 5.2.1 Key Funding Priorities for 2018 Education Budget
    - 5.2.1.1 School District 19 (Revelstoke), November 30, 2017

<b><u>Motion 20180116-5.2.1.1a</u></b>	
Horne	"Be it resolved by the Board of Education of School District No. 52
Kuntz	(Prince Rupert) that the letter from School District No. 19 be received and filed."
	<b><u>Carried</u></b>

6. **Superintendent of Schools' Report**

- 6.1 For Board Information:
  - 6.1.1 Field Trips
    - The Superintendent presented the list of approved field trips and answered questions from trustees.

6.1.2 Enrolment

The Director of Instruction reported that the district's enrolment at January 9, 2018 was 1,975 students.

6.1.3 Calendar

**Motion 20180116-6.1.8a**

Beil "Be it resolved by the Board of Education of School District  
Kuntz No. 52 (Prince Rupert) that the district send out the proposed  
calendars for 2018-19, 2019-20 and 2020-21 for input and  
consultation."

**Carried**

The Superintendent presented two calendars for each year to be reviewed by the Board and sent to stakeholders for the required 30 day consultation period. Calendars provide for either a one-week or a two-week Spring Break. The process to receive input was described. Approval of changes in the teacher collective agreement would be required to enable the two-week Spring Break.

Experience with the first two week Spring Break was reported to the Board. In particular, it is an attraction to hire new employees. Student attendance improved before and after the Spring Break, compared with the previous year's one-week Spring Break.

Staff will review the timing of the 2021 Spring Break as compared with regional dance competitions and the Junior All Native Basketball tournament.

6.1.4 Upcoming Projects/Learning

The Superintendent advised the Board of the sessions planned for the Professional Development day on Friday.

6.1.5 Other

The Superintendent reported that 6 year graduation rates increased to 70%, compared with a Provincial average of 84%. The Aboriginal student rate was 64%, the highest ever and the smallest gap from all students. Students with special needs also had a 70% completion rate.

A 3D, virtual reality project at PCS; a literacy project at Conrad; a mural project at CHSS; a playground project at Pineridge; and the construction of book bins by the maintenance department were highlighted.

The After-School Sports and Arts Initiative has a pilot project underway for secondary students. Ali Murray will work with students to create community art projects.

7. **Secretary-Treasurer's Report**

7.1 Expenditure Statement

The Secretary-Treasurer presented the Expenditure Statement for December 2017 and answered questions from trustees.

- 7.2 Information Technology Report  
The Secretary-Treasurer presented the Information Technology Department Report for December, 2017 and answered questions from trustees.
- 7.3 Operations Department Report  
The Secretary-Treasurer presented the Operations Department Report for December, 2017 and answered questions from trustees. Trustees noted their appreciation for naming the employees completing projects.

**8. Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Beil, Huddleston, Sanchez)**
  - 8.1.1 Lax Kxeen Slab Replacement  
Trustee Beil advised that the slab replacement project at Lax Kxeen Elementary School is substantially complete and students are now able to use the school gym.
- 8.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**  
The Superintendent distributed copies of a report on activities underway by the Framework for Enhancing Student Learning committee. Trustee Horne highlighted the good work being done by the District Principal and the committee. The meeting focussed on the results of a student survey.
- 8.3 Provincial Council **(Trustees Horne, Sanchez)**
  - 8.3.1 Extraordinary motions to BCSTA AGM, February 15, 2018  
Trustee Horne reminded the board of the deadline for Extraordinary motions to the BCSTA AGM.
  - 8.3.2 Substantive motions to BCSTA AGM, February 25, 2018  
Trustee Horne reminded the board of the deadline for Substantive motions to the BCSTA AGM

February 16 and 17, 2018 will be the next Provincial Council meeting.
- 8.4 Aboriginal Education Council **(Trustees Beil, Huddleston)**
  - 8.4.1 December Highlights  
Trustee Beil presented the December Highlights for Aboriginal Education.
- 8.5 Policy Committee **(Trustees Kuntz, Horne)**
  - 8.5.1 January 10, 2018 Meeting Minutes  
Trustee Horne presented the minutes from the January 10, 2018 meeting.
  - 8.5.2 Policies for Review
    - 8.5.2.1 1110-Learning Resource Policy

<b>Motion 20180116-8.5.2.1a</b>	
Horne	"Be it resolved by the Board of Education of School District No. 52
Kuntz	(Prince Rupert) that the Learning Resources Policy be sent to partner groups for their input."
	<b>Carried</b>

Trustee Horne advised that the Policy Committee recommended this policy be sent to partner groups for their input.

8.5.3 Policies for Approval  
8.5.3.1 Administrative Bylaw

**Motion 20180116-8.5.3.1a**

Horne "Be it resolved by the Board of Education of School District No.  
Kuntz 52 (Prince Rupert) that all three readings of the Administrative  
Bylaw No. 1 be read at the same meeting." **Carried**

**Motion 20180116-8.5.3.1b**

Horne "Be it resolved by the Board of Education of School District  
Kuntz No. 52 (Prince Rupert) that School District No. 52 (Prince Rupert)  
Administrative Bylaw No. 1 be read a first time the 16<sup>th</sup> day of  
January, 2018." **Carried**

**Motion 20180116-8.5.3.1c**

Horne "Be it resolved by the Board of Education of School District  
Kuntz No. 52 (Prince Rupert) that School District No. 52 (Prince Rupert)  
Administrative Bylaw No. 1 be read a second time the 16<sup>th</sup> day of  
January, 2018." **Carried**

**Motion 20180116-8.5.3.1d**

Horne "Be it resolved by the Board of Education of School District  
Kuntz No. 52 (Prince Rupert) that School District No. 52 (Prince Rupert)  
Administrative Bylaw No. 1 be read a third time, finally passed and  
adopted the 16<sup>th</sup> day of January, 2018." **Carried**

Trustee Horne advised that the Policy Committee recommended the approval of the bylaw.

8.5.3.2 1610- Field Trip Policy  
8.5.3.3 5310- Volunteers Policy

**Motion 20180116-8.5.3.2a**

Horne "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the Field Trip Policy and Volunteer Policy be  
approved." **Carried**

Trustee Horne advised that the Policy Committee recommended the approval of these two policies. The Secretary-Treasurer advised that the addition to the volunteer policy came as a result of a comment from a partner group.

8.6 District Technology Steering Committee (Trustee Horne)  
Trustee Horne advised there was nothing to report.

9. **Old Business**

None.

10. **New Business**

None.

11. **Information Items**

11.1 January 17 – 19, 2018, Carol Fullerton

The Chair advised that Carol Fullerton will be here January 17-19, 2018.

11.2 January 25 & 26, 2018, BCPSEA AGM

The Chair advised that Trustee Huddleston would be attending of the upcoming BCPSEA AGM on January 25-26, 2018 on behalf of the Board.

11.3 February 16-17, 2018 Provincial Council at Wosk Centre in Vancouver

The Chair advised that Trustee Horne will attend the Provincial Council Meeting on behalf of the Board. Trustee Huddleston will attend in her role as Chair of the BCSTA Professional Learning Committee.

11.4 March 12 – 23, 2018 Spring Break

The Chair reminded everyone that the district's second two-week Spring Break will be from March 12 – 23<sup>rd</sup>, 2018.

12. **10 Minute Question and Answer Period**

Q. Could the 3D camera technology help to film the Board meetings?

A. That may be possible.

Q. Could the recordings of Board meetings be archived and made available for viewing at a later date?

A. Thank you for the suggestion.

Q. Could people please project to ensure they are being heard.

A. We will be aware of that.

Q. Will the Spring Break survey be structured to focus on employees who may lose work.

A. The survey will allow participants to provide open-ended comments.

Q. Some school districts have been moving back to a one-week Spring Break. Would the Board consider ensuring all staff are treated equitably?

A. Thank you for the suggestion.

13. **Adjournment**

**Motion 20180116-13.1a**

Huddleston "Be it resolved by the Board of Education of School District No. 52  
Horne (Prince Rupert) that the meeting be adjourned at 800 p.m."

**Carried**

  
Tina Last, Chair

  
Cameron McIntyre, Secretary Treasurer